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**Nyikwa Ezra Welfare Association**  
Social Welfare, Wealth, & Prosperity

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Suna Migori

21<sup>st</sup> March 2021

## **NOTICE OF THE 1<sup>ST</sup> ANNUAL GENERAL MEETING**

Notice is hereby given that NYIKWA EZRA WELFARE ASSOCIATION's (NEWA FAMILY) Annual General Meeting for the Year ended 31<sup>st</sup> March 2021 will be held on 24<sup>th</sup> and 25<sup>th</sup> April 2021 from 8:30 PM to 10:00 pm. THE AGM will be held virtually on the Family WhatsApp Group "Nyikwa Ezra Association"

**Agenda 1:** Notice of the 1<sup>st</sup> Annual General Meeting and Adoption of Agenda

**Agenda 2:** Confirmation of minutes of the meeting held between March 15<sup>th</sup> and March 17<sup>th</sup>, 2020

**Agenda 3:** Chairman's Report/Executive Committee Report

**Agenda 4:** Web Admin's Report/ Review of progress of the association

- Registration certificate
- Sponsors/Donors/Partners

**Agenda 5:** Presentation of the 2020 Audited Financial Statements hereby referred to as the **Statements of Activities, Statements of Functional Expenses, Cash Flow Statements, and Balance Sheet**

**Agenda 6:** Unveiling and presentation of the 2021 Annual Report (Available on the Association's Web Portal).

**Agenda 7:** Presentation of 2021/2022 Budget and Strategic plan

**Agenda 8:** Appointment of 2021 external auditors

**Agenda 9:** Fast-tracking remittance of registration fees and monthly subscription

**Agenda 10:** Amendments to NEWA Family Constitution

### **ARTICLE 4: MEMBERSHIP**

The proposed amendment to NEWA Family Constitution seeks to amend **Article 4** of the constitution by inserting the following additional sections

- Providing for a mechanism for dormant and Inactive members to UPGRADE/ACTIVATE their membership to the status of an Active Member so that they enjoy the benefits and privileges of Active members

#### **ARTICLE 11: FUND**

The proposed amendment to NEWA Family Constitution seeks to amend **Article 11** of the constitution by inserting the following additional sections

- Accounting for contribution from a person who is beneficiaries of any statutory contribution from members to avoid being disadvantaged when ranking members as either active, inactive, and dormant.
- To include our parents in the list of donors for purposes of documenting their contribution from Anyuola (EZRA FOUNDATION) Matters

#### **ARTICLE 12: SOCIAL ASSISTANCE TO MEMBERS**

The proposed amendment to NEWA Family Constitution seeks to amend article 12 of the constitution by inserting the following additional sections

- Aligning our contributions to the constitution of Anyuola (EZRA FOUNDATION) to avoid conflict during contribution towards issues/matters affecting the bigger ANYUOLA Family.
- Providing for statutory contribution towards the bereavement/sickness of our in-laws
- Deduction of excess contribution towards an activity beyond the constitutional recommendation and debiting the excess to the contributor's account as part of registration/monthly subscription/donations where applicable.
- Retaining 10% of the statutory contribution collected towards a particular activity.
- Deduction from the statutory contributions for social assistance to a member to offset all contribution dues (Registration fees and Monthly Subscriptions) to the association.

**Agenda 11:** AGM Resolutions (Projects/Programs/Activities for the year 2021/2022)

**Agenda 12:** Election of executive committee

**Agenda 13:** Election of the Patron.

**Agenda 14** Any Other Business

Yours Faithfully

ONYANGO E. (Mr.)

Web Admin.

**Annex 1: Statement of Cash Flow for the period ended 31<sup>st</sup> March 2021**

	In	Out	TOTAL
<b>Operating Activities</b>			
Ending net assets	71978		
Accounts receivables	82200		
Depreciation		50	
Receivables	5000		
Prepayments	0		
Amortization Account	0		
Accrued Payments		84350	
Compensations and refunds		0	
<b>Total Cash flow from operating activities</b>	<b>159178</b>	<b>84400</b>	<b>74778</b>
<b>Investing Activities</b>			
Investing Activities	5000		
Interest income	19000		
Building		0	
Construction of Commercial Building		0	
Furniture		5000	
Land		10000	
Laptops, Computers, and Printers		8000	
Property, Plant, and Equipment		4950	
Refurbishments of Building		0	
<b>Total Cash flow From Investing Activities</b>	<b>24000</b>	<b>27950</b>	<b>-3950</b>
<b>Financing Activities</b>			
Loan amounts received	15000		
Interest Expenses and Bank Charges		5000	
Endowment fund		0	
<b>Total Cash flow From Financing Activities</b>	<b>15000</b>	<b>5000</b>	<b>10000</b>

**Annex 2: Income Statement for Period ended 31<sup>st</sup>, Mar 2021**

	From Members (Ksh)	From donors (Ksh)	Other (Ksh)	Total (Ksh)
<b>REVENUE</b>				
<b>Program Revenues</b>				

Benevolent assistance	31627	0	0	31627
Contribution	91080	0	0	91080
Donations from Donors	0	220000	0	220000
Health insurance	43050	1	0	43051
Monthly subscription	595	0	0	595
Registration Fee	7250	0	0	7250
Social Assistance Revenue	120650	0	0	120650
<b>Total Program Revenues</b>	<b>294,252</b>	<b>220,001</b>	<b>0</b>	<b>514,253</b>
<b>Project Revenues</b>				
Interest Income	0	0	19000	19000
<b>Total Project Revenues</b>	<b>0</b>	<b>0</b>	<b>19,000</b>	<b>19,000</b>
<b>Total Revenues</b>	<b>294,252</b>	<b>220,001</b>	<b>19,000</b>	<b>533,253</b>
<b>EXPENSES</b>				
<b>Program expenses</b>				
Benevolent assistance	31627	0	0	31627
Education and scholarship	0	10000	0	10000
Health insurance	43050	1	0	43051
Social Assistance Expense	120650	0	0	120650
<b>Total Program Expenses</b>	<b>195,327</b>	<b>10,001</b>	<b>0</b>	<b>205,328</b>
<b>Project expenses</b>				
Construction of Min John`s Residential Property	11300	0	0	11300
Construction of Nyasare SDA Pastor`s House	11150	0	0	11150
Development of Member Management Information System	30000	0	0	30000
Nyasare SDA Church Construction project	18000	0	0	18000
<b>Total Project Expenses</b>	<b>70,450</b>	<b>0</b>	<b>0</b>	<b>70,450</b>

<b>Total Program Services</b>	<b>265,777</b>	<b>10,001</b>	<b>0</b>	<b>275,778</b>
<b>Support Services</b>				
<b>Administration and Operating expenses</b>				
Fuel, Transport and Logistics	0	5000	0	5000
Interest Expenses and Bank Charges	0	0	5000	5000
Management and General	0	0	20900	20900
Office stationery and supplies	5000	0	0	5000
Printing and publication	0	4000	14595	18595
Rent	0	0	8500	8500
Salaries and compensations	4902	42000	16100	63002
Telephone and Internet	0	0	1000	1000
Water Supply, Garbage, and Sewerage Services	0	51000	500	51500
<b>Total Administration and Operating Expenses</b>	<b>9,902</b>	<b>102,000</b>	<b>66,595</b>	<b>178,497</b>
<b>Fundraising expenses</b>				
Fundraising Activities	0	0	7000	7000
<b>Total Fundraising expenses</b>	<b>0</b>	<b>0</b>	<b>7,000</b>	<b>7,000</b>
<b>Total Support Services</b>	<b>9,902</b>	<b>102,000</b>	<b>73,595</b>	<b>185,497</b>
<b>Total Expenses</b>	<b>275,679</b>	<b>112,001</b>	<b>73,595</b>	<b>461,275</b>
<b>Changes in net Assets</b>	<b>18,573</b>	<b>108,000</b>	<b>-54,595</b>	<b>71,978</b>
<b>Beginning Net Assets</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Ending Net Assets</b>	<b>18,573</b>	<b>108,000</b>	<b>-54,595</b>	<b>71,978</b>

**Annex 3: Statement of Functional Expenses for the period ended 31<sup>st</sup> March 2021**

Functions	PROGRAM SERVICES		SUPPORT SERVICES		TOTAL
	Program expense	Sustainable economic Projects	Management and General	Fundraising	
<b>Expenses</b>					
Benevolent assistance	31627				31627
Education and scholarship	10000				10000
Health insurance	43051				43051
Social Assistance Expense	120650				120650
<b>Totals</b>	<b>205328</b>				<b>205328</b>
Construction of Min John's Residential Property		11300			11300
Construction of Nyasare SDA Pastor's House		11150			11150
Development of Member Management Information System		30000			30000
Nyasare SDA Church Construction project		18000			18000
<b>Totals</b>		<b>70450</b>			<b>70450</b>
Fuel, Transport and Logistics			5000		5000
Interest Expenses and Bank Charges			5000		5000
Management and General			20900		20900
Office stationery and supplies			5000		5000
Printing and publication			18595		18595
Rent			8500		8500
Salaries and compensations			63002		63002
Telephone and Internet			1000		1000
Water Supply, Garbage, and Sewerage Services			51500		51500
<b>Totals</b>			<b>178497</b>		<b>178497</b>
Fundraising Activities				7000	7000
<b>Totals</b>				<b>7000</b>	<b>7000</b>
<b>Totals</b>					<b>461275</b>

**Annex 4: Balance Sheet for the period Ended 31<sup>st</sup> March 2021**

	Amount (Ksh)	Amount (Ksh)
<b>Current Assets</b>		
Interest Income Receivable	5000	
Office stationery and supplies	2500	
<b>Cash and cash equivalent</b>		
Cash in Hand	5828	
Current Account	3650	
Petty Cash Boook	37000	
Accrued Member Contribution	82200	
<b>Investments</b>		
Bonds and Stocks	5000	
Fixed Deposit Account	0	
<b>Total Current Assets</b>		<b>141178</b>
<b>Fixed Assets</b>		
Furniture	5000	
Land	10000	
Laptops, Computers, and Printers	8000	
Property, Plant, and Equipment	4950	
<b>Total Fixed Assets</b>		<b>27950</b>
<b>Total Assets</b>		<b>169128</b>

<b>LIABILITIES AND NET ASSETS</b>		
<b>Current Liabilities</b>		
Bank Overdraft	0	
Accrued expenses	84350	
<b>Total Current Liabilities</b>		<b>84350</b>
<b>Long-term Liabilities</b>		
Bank loan	15000	
<b>Total Long-term Liabilities</b>		<b>15000</b>
<b>Net Assets</b>		
Unrestricted members Net assets	18,573	
Restricted Donors Net assets	108,000	
Other Net assets	(54,595)	
<b>Total Net Assets</b>		<b>71978</b>
<b>Total Net Assets And Liabilities</b>		<b>340456</b>